

## WriteSteps Professional Development

Supporting Upward Writing Progress

Although professional development days are not needed to use the WriteSteps materials, we've witnessed that through the use of WriteSteps PD days; teachers do feel more confident and are more effective writing teachers.

### AVAILABLE WRITESTEPS SERVICES:

#### **A. WriteSteps “Kick-Off” Professional Development Day**

**OBJECTIVE:** To educate and refresh teachers on various aspects of the WriteSteps kit, writing GLCE lessons and the MEAP test.

**INFORMATION:** This full day PD session is **not** mandatory or needed to use the WriteSteps kits. However, it can help give teachers the confidence to get started right away. During this informational session teachers will be learning what GLCE lessons they should be teaching, the scope and sequence of these lessons, and how to use the WriteSteps Kit.

Due to the vast differences in writing curriculum in kindergarten through fifth grade, it is necessary to split up the grades in the following configurations:

**3 hours in the A.M.--** 3<sup>rd</sup>-5<sup>th</sup> grade meets with the WriteSteps consultant, while the K-2 teachers are meeting by grade level to watch and discuss the first 2-3 DVDs.

**3 hours in the P.M.—** K-2nd grade meets with the WriteSteps consultant, while the 3<sup>rd</sup>-5<sup>th</sup> grade teachers are meeting by grade level to watch and discuss the first 2-3 DVDs.

Time after the P.M. session will be devoted to answering questions the 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> grade teachers may have from watching units 1 and 2 on DVD.

This “Kick-Off” PD day is usually done before the school year starts, or during an all school professional development day. If a “Kick-Off” PD day cannot be scheduled around the time teachers receive their WriteSteps kit, it is recommended that the teachers get started with the units and disregard the “Kick-Off” PD day. Instead schedule “Coaching” dates. See below for more information on “Coaching” professional development.

**PRICING:** A full day Kick-Off PD day is \$950.

## **AVAILABLE WRITESTEPS SERVICES (continued):**

### **B. WriteSteps Coaching**

**OBJECTIVE:** To create an atmosphere that encourages and supports teachers' efforts in teaching WriteSteps GLCE writing units.

**INFORMATION:**

During a WriteSteps Coaching day, the WriteSteps consultant meets with each grade level during a building PD day, or more often, done during the school day. A substitute teacher, parapro, or combining classes is needed in order to meet with the teachers for at least one hour per grade level.

Several things can occur during these grade level meetings. Some examples include: answering questions about current units, looking at and scoring student writing, non-evaluative observation & feedback of a writing lesson modeled by one of the grade level members (Glows and Grows are collected during observation by all grade level members), one on one conferencing with selected students, and talking about future WriteSteps units.

What occurs during a grade level coaching session is determined by what the WriteSteps consultant believes is needed, and also the input from the grade level group.

#### **AVAILABLE COACHING PACKAGES:**

- A. **3** Coaching PD days scheduled during the following months:  
Oct./Nov., Jan./Feb. and Mar./Apr.
  
- B. **5** Coaching PD days  
Late Sept., Nov., Feb.,Mar., April
  
- C. **9** Coaching PD days  
One each month-Sept.-May

The above packages are suggested amount of days. Depending on your building needs, you can create your own package of days based on what is needed. If needed, contact us for quantity discounts for larger packages.

**PRICING:** A full day Coaching PD day is \$950.

\*\*Please contact [Arlynn@WriteStepsGLCE.com](mailto:Arlynn@WriteStepsGLCE.com) to schedule your Coaching days.

**[www.WriteStepsGLCE.com](http://www.WriteStepsGLCE.com)**